



ANNUAL REVIEW MEETING 2025

First Report:

Kada Community Development Foundation: The Journey So Far

Introduction

From the unsure steps taken at the time of founding this nonprofit (NPO) in October 2022, Community Engagement Development Initiative (CEDI) as it was initially known pre-incorporation has metamorphosed through strategic thinking and putting theory to practice into Kada Community Development Foundation (KCDF), making it quite an interesting journey of learning and re-learning as a start-up NPO. Looking back, it has been promising from the beginning given the enthusiasm to succeed and surmount all odds; and, hopefully, KCDF will continue with this energy up until KCDF is listed among the proven mature Nigerian NPOs and beyond – this is the desideratum of the Founder and no doubt members of the Board as well.

This first Annual Review Meeting (ARM) for KCDF will be the precursor of many meetings to be held with an expanded audience in the coming years which will include beneficiaries, partners and funders who would partake in the yearly stocktaking of this organization as it undertakes strategies in its service area to achieve its stated vision and mission statements. The purpose of today's meeting is to assess how far we have come and in what direction as an NPO start-up are we heading; are we taking the right steps? These steps taken so far by this organization to be presented below are: the formation of a Board, making KCDF a legal entity, and defining a strategy for KCDF.

Pre-incorporation of Trustees

The first decisive step taken by the Founder was bringing together committed supporters of the broader KCDF vision which seeks to intersect civic engagement and development to sit on its **Board** – as this was

a very important directional action to take – one that will influence greatly the decision-making of KCDF, as decisions taken by any forward looking and transparent NPO are not vested in an individual but on individuals who are part of the governance structure of an NPO.

At the inaugural board meeting for the defunct CEDI, board officers were nominated and elected signaling the commencement of top-level decision-making at KCDF. Within this time, a **bylaw document** was developed and adopted as a guide to the conduct and responsibilities of the Board and **five board committees** were formed and inaugurated by the Board Chair to further enhance the oversight of the Board over KCDF activities. The composition of the KCDF Board has board officers i.e. board chair and secretary, members, and observers with voting and non-voting rights but all contributing to the governance and organizational development of KCDF.

Registration with the CAC

On 12 May 2025, CEDI became history as CAC recognized KCDF as the name for this NPO with the incorporation proper of the board of trustees for KCDF and immediately from then onwards the branding and marketing of KCDF began. KCDF became **a legal entity** with its unique identifier number which is recognised anywhere in the world but particularly in Nigeria since KCDF is domiciled here. Registering with the CAC has made KCDF expectedly to be committed to compliance for eg., annual filing with the CAC which determines if KCDF is active or inactive, and enables KCDF have voting rights in certain CSO spaces or elsewhere among other benefits.

Moreover, registering KCDF with the CAC has eased registration in corporate spaces for eg., financial institutions and made KCDF have its distinguishable ‘visual mark’ as seen already in email communication and social media handles. Registering KCDF has positioned this organization as a formal NPO start-up that is poised to be accountable to government, its service area, and community.

Strategic Planning

Post CAC registration, KCDF cannot afford to rest on its oars or else it will steadily become a stagnant NPO in a short time. Therefore, this NPO has sought to have a **strategy** on how it can undertake its **mission** in targeted communities within its service area and in the long run achieve its vision.

In this regard, the Program and Strategic Planning Committee has come up with a strategic plan covering three years (2026-2029), showing the **internal** and external environments of KCDF, programmatic activities to be undertaken to achieve milestones and the overall organizational readiness of KCDF in doing this. The plan also looks at the funding strategy of KCDF among other salient considerations for an operational KCDF.

Conclusion

KCDF is unarguably on a steady path in achieving its vision priorities. As the journey for KCDF continues to unfold, accountability and transparency becomes its watchword so that it does not lose sight of operating within the best practices for NPOs. It behoves on the Board, management, staff and subsequently multi-stakeholders to ensure that this NPO through successive ARMs is on track at all times as it undertake activities in its service area.

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